

News Crew Routine

Tuesday

1. Come in, sign attendance and get out your Newscrew supplies
2. Brain storm together stories and events to cover
3. Choose a partner and a story to work on together
4. With your partner write the script for your story
5. If needed, schedule interviews for Thursday (don't forget your interview slip!)
6. Get your script passed off by Ms. Drage or Mrs. Draut
7. Sign up for a time to film story on Thursday
8. Work on memorizing your script

Thursday

1. Come in, sign attendance and get out your Newscrew supplies
2. Begin practicing your script while waiting for your time to film.
3. Film your news segment
4. Once you have filmed your news segment help your team practice their scripts and film

Important reminders:

When setting up an interview

- wait for an appropriate time to ask for an interview
- introduce yourself as a member of the news crew
- Let them know before hand what you will be interviewing them about
- Make sure to fill out a interview reminder to leave with who you are interviewing

When filming

- speak slow and clear and make sure to project your voice
- look at the camera and anyone you might be interviewing or presenting with, but never at the floor!
- remember your "FEVER" (**f**ace the person, make **e**ye **c**ontact, use your **v**oice, have a kind **e**xpression, and a **r**elaxed position)
- remember your "bounce back" interaction: always be ready to respond to comments and answers given by those you are speaking with and interviewing.

Possible responses: that sounds like a great experience; thanks for sharing your thoughts on that; interesting; how exciting; I agree; etc.